

**FORM F-3**  
For the month of \_\_\_\_\_ 20  
**MONTHLY RETURN**  
[See rule 45(3) (a) (iii)]

**(Read the instructions carefully before filling the particulars)**

To

- (i) The Regional Controller of Mines  
Indian Bureau of Mines  
\_\_\_\_\_ Region,

PIN:

*(Please address to Regional Controller of Mines in whose territorial jurisdiction the mines falls as notified from time to time by the Controller General, Indian Bureau of Mines under Rule 62 of the Mineral Conservation and Development rules, 1988)*

- (ii) The State Government

**PART – I**  
**(General and Labour)**

|  |  |                         |
|--|--|-------------------------|
| <b>1. Details of the Mine:</b>   |  |                         |
| (a) Registration number allotted by Indian Bureau of Mines (to give registration number of the mine owner/ agent/ mining engineer/ manager signing the return)   |  |                         |
| b) Mine Code   |  |                         |
| c) Name of the Mineral   |  | <b>Bauxite/Laterite</b> |
| d) Name of Mine  |  |                         |
| e) Name(s) of other mineral(s), if any, produced from the same mine  |  |                         |
| <b>f) Location of the Mine :</b>   |  |                         |
| Village  |  |                         |
| Post Office  |  |                         |
| Tahsil/Taluk   |  |                         |
| District   |  |                         |
| State and PIN Code   |  |                         |
| Fax no:  |  | E-mail:                 |
| Phone no:  |  |                         |
| <b>2. Name and Address(s) of Lessee/Owner (along with fax no. and e-mail):</b>   |  |                         |
| Name of Person   |  |                         |
| Street/Village   |  |                         |
| Post Office  |  |                         |
| Tahsil/Taluk   |  |                         |
| District   |  |                         |
| State and PIN Code   |  |                         |
| Fax no:  |  | E-mail:                 |
| Phone No:  |  |                         |
| <b>3. Details of Rent/ Royalty / Dead Rent paid in the month</b>   |  |                         |
| (i) Rent paid for the period (Rs.)   |  |                         |
| (ii) Royalty paid for the period (Rs.)   |  |                         |
| (iii) Dead Rent paid for the period (in Rs)  |  |                         |
| <b>4. Details on working of mine:</b>  |  |                         |
| (i) Number of days the mine worked:  |  |                         |
| (ii) Reasons for work stoppage in the mine during the month (due to strike, lockout, heavy rain, non-availability of labour, transport bottleneck, lack of demand, uneconomic operations, etc.) and the number of days of work stoppage for each reason separately |  | No of days              |
|  |  | Reasons                 |
|  |  | No of days              |
|  |  | Reasons                 |
|  |  | No of days              |

**5. (i) Average Daily Employment and Wages paid:**

| Work place   | Direct |        | Contract |        | Wages (Rs.) |          |
|--------------|--------|--------|----------|--------|-------------|----------|
|              | Male   | Female | Male     | Female | Direct      | Contract |
| Below ground |        |        |          |        |             |          |
| Opencast     |        |        |          |        |             |          |
| Above ground |        |        |          |        |             |          |
| Total        |        |        |          |        |             |          |

**5.(ii) Total number of technical and supervisory staff employed in the mine during the month : \_\_\_\_\_**

**(iii) Total salaries paid to technical and supervisory staff employed in the mine during the month in Rs. \_\_\_\_\_**

**PART-II (PRODUCTION, DESPATCHES AND STOCKS)**  
(Unit of Quantity in Tonnes)

**1. Production and Stocks of ROM ore at Mine-head**

| Category               | Opening stock | Production | Closing stock |
|------------------------|---------------|------------|---------------|
| (a) Open Cast workings |               |            |               |

|                               |  |  |  |
|-------------------------------|--|--|--|
| (b) From Underground workings |  |  |  |
| (c) Dump workings             |  |  |  |

**2. Grade-wise Production, Despatches, Stocks and Ex-mine prices of Processed ore:**

| Grades(% of Al <sub>2</sub> O <sub>3</sub> content)  | Opening stock at mine head | Production | Despatches from mine head | Closing stock at mine-head | Ex-mine price (Rs./ Metric Tonne) |
|--|----------------------------|------------|---------------------------|----------------------------|-----------------------------------|
| <b>(A) For use in alumina and aluminium extraction:-</b><br>(Please furnish averages of the following ranges of grades): |                            |            |                           |                            |                                   |
| (a) Below 40%  |                            |            |                           |                            |                                   |
| (b) 40% to below 45%   |                            |            |                           |                            |                                   |
| (c) 45% to below 50%   |                            |            |                           |                            |                                   |
| (d) 50% to below 55%   |                            |            |                           |                            |                                   |
| (e) 55% to below 60%   |                            |            |                           |                            |                                   |
| (f) 60% and above  |                            |            |                           |                            |                                   |
| <b>(B) For use other than alumina and aluminium metal extraction:</b>  |                            |            |                           |                            |                                   |
| (a) Cement   |                            |            |                           |                            |                                   |
| (b) Abrasive   |                            |            |                           |                            |                                   |
| (c) Refractory   |                            |            |                           |                            |                                   |
| (d) Chemical   |                            |            |                           |                            |                                   |

**3. Details of Deductions used for computation of Ex-Mine price (Rs/ Metric Tonne):**

| Deduction claimed  | Unit ( in Rs/Metric Tonne) | Remarks |
|--|----------------------------|---------|
| a) Cost of transportation (indicate Loading station and Distance from mine in remarks) |                            |         |
| b) Loading and Unloading charges   |                            |         |
| c) Railway freight ,if applicable (indicate destination and distance)                  |                            |         |
| d) Port Handling charges/export duty(indicate name of port)                            |                            |         |
| e) Charges for Sampling and Analysis   |                            |         |
| f) Rent for the plot at Stocking yard  |                            |         |
| g) Other charges(specify clearly)  |                            |         |
| Total (a) to (g)   |                            |         |

**4. Sales/ Despatches effected for Domestic Consumption and for Exports:**

| Grade | Nature of Despatch (indicate whether for Sale or Captive consumption or Export) | For Domestic Consumption   |          |            | For export |          |                  |
|-------|---|--|----------|------------|------------|----------|------------------|
|       |   | Consignee name and Registration number as allotted by the Indian Bureau of Mines to the buyer ## | Quantity | Sale value | Country    | Quantity | F.O.B Value(Rs.) |
|       |   |  |          |            |            |          |                  |
|       |   |  |          |            |            |          |                  |
|       |   |  |          |            |            |          |                  |
|       |   |  |          |            |            |          |                  |

## Consignee name and Registration number as allotted by the Indian Bureau of Mines to the buyer (to indicate separately if more than one buyer) for the top five despatches in terms of Quantity, for the remaining consolidated figure shall be reported with details of despatches as annexure.

**NOTE:-** Mine owners are required to substantiate domestic sale value/ FOB value for each grade of ore quoted above with copy of invoices.

**5. Give reasons for increase/decrease in production/nil production (of primary or associate mineral), if any, during the month compared to the previous month.**

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**6. Give reasons for increase/decrease in grade wise ex-mine price (of primary or associate Mineral),if any, during the month compared to the previous month.**

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I certify that the information furnished above is correct and complete in all respects.

Place:  
Date:

Signature  
Name in full:

Designation: Owner/Agent/Mining Engineer/Manager