

**GOVERNMENT OF INDIA  
MINISTRY OF MINES  
INDIAN BUREAU OF MINES  
(STORE SECTION)**

Indira Bhavan, Civil Lines,  
Nagpur 440 102.  
Fax No.: 0712-2565333  
Phone No: 0712-2534469  
E.Mail: store\_ibm @ibm.mah.nic.in  
Website: www.ibm.gov.in  
Dated 04<sup>th</sup> November 2009

**VENDER REGISTRATION**

The Controller General, Indian Bureau of Mines, Nagpur, (Maharashtra) hereby invites the Applications for registration of Manufactures (in India /Abroad). Authorized Dealers / Suppliers / Indian Agents willing to respond to Limited Tender Inquires to be floated by this department for the supply of the following items of various specification / Brands during 2009-10 & 2010-11. Vendors are requested to download the format given below from web site [www.ibm.gov.in](http://www.ibm.gov.in)

Form of Application for firms in India for enlistment as registered firm to Indian Bureau of Mines, Nagpur may be sent to the following addresses.

To  
The Chief Administrative Officer,  
Indian Bureau of Mines,  
4<sup>th</sup>, floor, 'D' Block,  
Indira Bhavan,Civil Lines,  
Nagpur 440 102.

**FORMAT**

1. Details about the accessories /equipment / machineries / consumables / Misc. / toner and inkjet cartridge/ stationery Stores you deal with and about the materials for which you are a stockiest/manufacture/supplier /Re-Seller Supplier Register
2. Specified time, if any, when your works / office / show room is open for inspection, if required.
3. List of reputed offices / institutions / Govt. organizations, where you have already enlisted etc.
4. Name of your bankers with complete address.

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5. Latest Sales Tax / VAT / Income Tax clearance certificate( last three years) and sales Tax / VAT Registration No.
6. Financial capacity
7. Detailed address of premises for capacity inspection.
8. If your organization is registered with ISO-9001-9002 etc which is preferable.
9. Latest Income Tax Return / Yearly Audited Account / Annual Turn Over etc.
10. Copy of National Small Scale Industries Registration if any.
11. If you are an approved vendor of DGS&D, give details of items for which enlisted and registration No & date.
12. Copy of the Agency Agreement with the foreign principle and the price relationship between them and their mutual interest in the business.
13. Further remarks, if any.

### **Declaration**

I / We -----do hereby declare that the entries made in this application form are true to the best of my / our knowledge and also that we shall be bound by the acts of my / our duly constituted attorney.

Mr. -----who has signed this application and of any other person who in future may be appointed by me / us in his stand to carry on the business of the concern whether an intimation of such change is given to the Controller General, IBM, Nagpur.

I / We do hereby confirm that I / We have seen the conditions governing Controller General, IBM contracts as amended from time to time and should abide by these conditions in all respects.

Signature of Proprietor / Partner / Director

**Place:**

**Date:**